

Accor Vacation Club  
PO Box 1747  
Surfers Paradise QLD 4217  
Ph : 1300 76 14 14 Fax : +61 7 5641 0957  
Email : [billing@accorvacationclub.com.au](mailto:billing@accorvacationclub.com.au)

## Direct Debit Request

### Club Fees (AUD)



**Request and Authority to debit the account named below to pay  
ACCOR VACATION CLUB**

#### Section 1 - Member Details

##### Request and Authority to debit

Surname:

Given name(s):

Surname:

Given name(s):

Membership number:

I/we request and authorise APVC Ltd as the responsible entity for ACCOR VACATION CLUB – ABN 37 094 71 718 108 to arrange, through its own financial institution, a debit to my/your nominated account any amount ACCOR VACATION CLUB has deemed payable.

This debit or charge will be made through the Bulk Electronic Clearing System (BECS) from your account held at the financial institution you have nominated below or to the credit card details you have provided and will be subject to the terms and conditions of the Direct Debit Request Service Agreement.

#### Section 2 - Payment Details

##### Insert details of the account to be debited

Bank Account

##### Financial Institution

##### Branch

##### Account Name

##### BSB

##### Account Number

By signing and/or providing us with this valid instruction in respect to your Direct Debit Request, you have understood and agreed to the terms and conditions governing the debit arrangements between you and ACCOR VACATION CLUB, as set out in this Request and in the Direct Debit Request Service Agreement.

##### Update Credit Card details

Please call us on 1300 76 14 14 to update Credit Card details.

##### Terms:

A processing fee of 1% applies to all credit/debit card transactions.

##### Payment Cycle

Annually

Quarterly

#### Section 3 - Authorisation

##### Name 1 (please insert full name)

##### Name 2 (please insert full name)

##### Signature 1

##### Signature 2

(If signing for a company, this form is signed pursuant to section 127 of the Corporations Act 2001 (Cth) and is to be signed by two directors, director and a secretary, or the sole director of the company (as the case may be). Please sign and print full name and capacity for signing eg. Director, Secretary or Sole Director.)

##### Date 1 (DD-MM-YYYY)

##### Date 2 (DD-MM-YYYY)

22-FIN-0196

\*Please refer to Terms and Conditions over page

**ACCOR VACATION CLUB**

PO Box 1747, Surfers Paradise QLD 4217

Ph : 1300 76 14 14 Fax : +61 7 5641 0957

Email : [billing@accorvacationclub.com.au](mailto:billing@accorvacationclub.com.au)**Direct Debit Request Service Agreement**

Club Fees (AUD)



This is your Direct Debit Service Agreement with **APVC Ltd as the responsible entity of** Accor Vacation Club, User Id 187941, ABN 37 094 718 108. It explains what your obligations are when undertaking a Direct Debit arrangement with us. It also details what our obligations are to you as your Direct Debit provider.

Please keep this agreement for future reference. It forms part of the terms and conditions of your Direct Debit Request (DDR) and should be read in conjunction with your DDR authorisation.

**Definitions**

**account** means the account held at your financial institution from which we are authorised to arrange for funds to be debited.

**agreement** means this Direct Debit Request Service Agreement between you and us.

**banking day** means a day other than a Saturday or a Sunday or a public holiday listed throughout Australia.

**debit day** means the day that payment by you to us is due.

**debit payment** means a particular transaction where a debit is made.

**direct debit request** means the Direct Debit Request between us and you.

**us** or **we** means **Accor Vacation Club**, (the Debit User) you have authorised by requesting a Direct Debit Request.

**you** means the customer who has signed or authorised by other means the Direct Debit Request.

**your financial institution** means the financial institution nominated by you on the DDR at which the account is maintained.

**1. Debiting your account**

1.1 By signing a Direct Debit Request or by providing us with a valid instruction, you have authorised us to arrange for funds to be debited from your account. You should refer to the Direct Debit Request and this agreement for the terms of the arrangement between us and you.

We will only arrange for funds to be debited from your account as authorised in the Direct Debit Request.

**or**

We will only arrange for funds to be debited from your account if we have sent to the address nominated by you in the Direct Debit Request, a billing advice which specifies the amount payable by you to us and when it is due.

1.3 If the *debit day* falls on a day that is not a banking day, we may direct your financial institution to debit your account on the following banking day. If you are unsure about which day your account has or will be debited you should ask your financial institution.

**2. Amendments by us**

2.1 We may vary any details of this agreement or a Direct Debit Request at any time by giving you at least fourteen **(14) days** written notice.

**3. Amendments by you**

3.1 You may change\*, stop or defer a debit payment, or terminate this agreement by providing us with at least fourteen **(14 days)** notification by writing to:

Accor Vacation Club, PO Box 1747, Surfers Paradise QLD 4217

**or**

by faxing the completed direct debit to 1300 76 13 43, Intl + 61 7 5595 3282;

**or**

by arranging it through your own financial institution, which is required to act promptly on your instructions.

\*Note: in relation to the above reference to 'change', your financial institution may

	<p>'change' your debit payment only to the extent of advising us Accor Vacation Club your new account details.</p>
<p><b>4. Your obligations</b></p>	<ol style="list-style-type: none"> <li>1. It is <u>your</u> responsibility to ensure that there are sufficient clear funds available in <u>your</u> account to allow a <u>debit payment</u> to be made in accordance with the <u>Direct Debit Request</u>.</li> <li>2. If there are insufficient clear funds in <u>your account</u> to meet a <u>debit payment</u>: <ol style="list-style-type: none"> <li>a) <u>you</u> may be charged a fee and/or interest by <u>your financial institution</u>;</li> <li>b) <u>you</u> may also incur fees or charges imposed or incurred by <u>us</u>; and</li> <li>c) <u>you</u> must arrange for the <u>debit payment</u> to be made by another method or arrange for sufficient clear funds to be in <u>your account</u> by an agreed time so that <u>we</u> can process the <u>debit payment</u>.</li> </ol> </li> <li>3. <u>You</u> should check <u>your account</u> statement to verify that the amounts debited from <u>your account</u> are correct</li> </ol>
<p><b>5. Dispute</b></p>	<ol style="list-style-type: none"> <li>1. If you believe that there has been an error in debiting <u>your account</u>, <u>you</u> should notify us directly on 1300 76 14 14, Intl + 61 7 5595 3290 and confirm that notice in writing with us as soon as possible so that we can resolve your query more quickly. Alternatively you can take it up directly with your financial institution.</li> <li>2. If <u>we</u> conclude as a result of our investigations that <u>your</u> account has been incorrectly debited <u>we</u> will respond to <u>your</u> query by arranging for <u>your financial institution</u> to adjust <u>your</u> account (including interest and charges) accordingly. <u>We</u> will also notify you in writing of the amount by which <u>your account</u> has been adjusted.</li> <li>3. If <u>we</u> conclude as a result of our investigations that <u>your account</u> has not been incorrectly debited <u>we</u> will respond to <u>your</u> query by providing <u>you</u> with reasons and any evidence for this finding in writing.</li> </ol>
<p><b>6. Accounts</b></p>	<p><u>You</u> should check:</p> <ol style="list-style-type: none"> <li>a) with your financial institution whether direct debiting is available from your account as direct debiting is not available on all accounts offered by financial institutions.</li> <li>b) your account details which you have provided to us are correct by checking them against a recent account statement; and</li> <li>c) with your financial institution before completing the Direct</li> </ol> <p><u>Debit Request</u> if <u>you</u> have any queries about how to complete the <u>Direct Debit Request</u>.</p>
<p><b>7. Confidentiality</b></p>	<ol style="list-style-type: none"> <li>1. <u>We</u> will keep any information (including <i>your account</i> details) in <u>your Direct Debit Request</u> confidential. <u>We</u> will make reasonable efforts to keep any such information that <u>we</u> have about <u>you</u> secure and to ensure that any of <u>our</u> employees or agents who have access to information about <u>you</u> do not make any unauthorised use, modification, reproduction or disclosure of that information.</li> <li>2. <u>We</u> will only disclose information that <u>we</u> have about <u>you</u>: <ol style="list-style-type: none"> <li>(a) to the extent specifically required by law; or</li> <li>(b) for the purposes of this <u>agreement</u> (including disclosing information in connection with any query or claim).</li> </ol> </li> </ol>
<p><b>8. Notice</b></p>	<p>If <u>you</u> wish to notify <u>us</u> in writing about anything relating to this <u>agreement</u>, <u>you</u> should write to:</p> <p>Accor Vacation Club, PO Box 1747, Surfers Paradise QLD 4217.</p> <ol style="list-style-type: none"> <li>2. <u>We</u> will notify <u>you</u> by sending a notice in the ordinary post to the address <u>you</u> have given <u>us</u> in the <u>Direct Debit Request</u>.</li> <li>3. Any notice will be deemed to have been received on the third <u>banking</u> day after posting.</li> </ol>